

RISK CONTROL MANUAL

INTRODUCTION

Broomball is a sport that involves participants who vary in age, skill levels, and fitness levels. Keeping this in mind the following Risk Control Manual has been developed to assist local organizers to prepare, prevent, and deal with potentially dangerous and life threatening situations. As well by following the steps in this booklet, we can lessen the risk of potential legal difficulties.

The manual has various sections that are equally important to look over and fill out. If you have any questions or concerns regarding any of the enclosed material or if you have any other questions regarding safety and liability, please call the Saskatchewan Broomball Association office in Regina at 306-780-9215.

Developed by the Saskatchewan Broomball Association

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EMERGENCY ACTION PLAN (EAP)

A. Host - Upon Arrival at the Arena

The following items must be prepared prior to the commencement of the first game at all SBA sanctioned tournaments, Provincial Championships, Westerns Championships, and National Championships:

1. List the locations of telephones in or near the rink (on line B1) below.
2. List the phone numbers of ambulance services (on line B2) below or dial local 911 if available.
3. Select a location as per designated emergency route and note (on line B3) below.
4. List the emergency access routes and exits (on line B4) below.
5. Have a volunteer at the arena at all times who has this information package available.

B. In Case of a Serious Injury:

1.	<i>Go to the nearest emergency telephone</i>
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2.	<i>Telephone the ambulance</i>
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When you call the ambulance state the following:

- (i) Your name
- (ii) "There has been a suspected _____ injury at _____. Please send an ambulance to the _____ entrance. I will meet the ambulance there."
- (iii) Ask the estimated time of arrival
- (iv) Give them the telephone number of the location or a cell phone number where you can be reached.

3.	<i>Meet the ambulance</i>
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4.	<i>Escort the ambulance attendants to the injured athlete</i>
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Other Emergency Telephone Numbers:

Fire: _____

Poison Control Center: _____

Hospital Emergency: _____

Police/RCMP: _____

ARENA SAFETY CHECKLIST

The host of all SBA sanctioned events is responsible to ensure that the following safety considerations have been reviewed prior to commencement of the first game of the event. SBOA officials have also been informed that they are responsible to ensure that these minimum safety standards have been considered prior to starting the first game. The host will present an SBOA rep with the following materials:

- a. Completed Emergency Action Plan
- b. Completed Arena Safety Checklist

Ice:

- Flooded and completely free of all snow and ice shavings.
- Completely free of water.
- Suggested***- Artificial ice temperature must be 15 degrees Fahrenheit unless the substance "Jet Ice" is used in treating the water; then it can be set at 20 degrees Fahrenheit.

Benches, Boards, Gates, Glass:

- Benches must be free of all moisture (snow and water).
- Be sure everyone is aware of which way the gates open.
- Boards should be checked to ensure that there are no nails, screws, or actual pieces of the boards protruding outward.
- All access doors or gates to the arena should be checked to see that they are securely closed and fit snugly with each other.
- Be sure glass (or wire fence) is in good condition with no hazardous sections. Where boxes begin (and glass ends) is padding in place?
- Is padding required for support beams?

Goal Nets and Posts:

- There is no official standard for securing Broomball nets to the ice. Broomball nets must be fastened/secured to the ice in such a way that they will move if a participant is pushed aggressively into it. However, it must be fastened securely enough so that the goal tender can push off the goal post with his/her foot without dislodging the net.

Medical Supplies:

- Stretcher: Is there one available and in good condition at the arena?

Location: _____

Stretchers should not be brought out until medical personnel have determined that the injury is not life-threatening .

- Medical/First Aid Kit: Is one available at the arena and are the necessary supplies in it?

Location: _____

NOTE: The officials are not responsible for injured players, however they should take care to ensure that players with potentially life threatening injuries are not moved until trained medical personnel have given approval to do so. The coach is ultimately responsible for the safety of his/her athletes.